

REQUEST FOR PROPOSAL

Due Diligence and Compliance Screening Platform

Contracting organization	International Council of Swedish Industry (NIR)
Procurement name	Due Diligence and Compliance Screening Platform
Issue date	3 September 2026
Submission deadline	5 October 2026 at 16:00 CEST

1. Background

The International Council of Swedish Industry (NIR) is a non-governmental organization based in Stockholm, Sweden, owned by its member companies from Swedish industry and the financial sector. NIR works to promote sustainable business, responsible business conduct and private-sector contribution to development in partner countries, including through programs financed by Swedish development cooperation funding.

NIR conducts due diligence reviews of suppliers, consultants, implementing partners and other counterparties as part of its procurement, compliance and donor-funded program management processes.

The solution will support screening relating to sanctions, anti-corruption, beneficial ownership, human rights and possibly other areas such as non-discrimination, labor rights, environmental and social responsibility, and other reputational or integrity risks.

2. Purpose and objectives

The purpose of this procurement is to contract a qualified supplier to provide a reliable, cost-effective and user-friendly due diligence and compliance screening platform.

The selected platform must enable NIR to conduct and document risk-based screening of organizations and individuals, identify relevant compliance concerns, and retain clear information for internal review, audit and donor-related purposes.

3. Intended use and indicative volumes

The platform will primarily be used for procurement, partner assessment, consultant engagement and other counterparty due diligence. Tenderers must base their proposals on the following indicative use profile and clearly state any assumptions:

- 5 to 7 named users.
- Approximately 100 to 400 due diligence reviews per year.

- Screening must include ongoing monitoring and alerts for screened counterparties, in addition to initial one-off screening.
- Screening of counterparties and relevant individuals across multiple jurisdictions.

4. Detailed requirements

4.1 Sanctions screening

- The platform must screen both organizations and individuals.
- The platform must cover, at a minimum, sanctions lists issued or maintained by the European Union, United Nations, United States authorities and United Kingdom authorities. The platform should also include relevant debarment, exclusion and equivalent restricted-party lists issued or maintained by the World Bank, EBRD, IDB, ADB, AfDB and other development finance institutions or public authorities.
- The platform must display the relevant source list and sufficient details to support review of a potential match.
- The platform should support fuzzy or approximate name matching and allow users to assess match confidence.
- The platform should identify sanctions-related ownership or control risks where data is available.

4.2 Politically exposed persons and watchlists

- The platform must screen for politically exposed persons (PEPs).
- The platform should identify former PEPs, close associates and family members where data is available.
- The platform should include relevant enforcement, debarment and regulatory watchlists.

4.3 Beneficial ownership and corporate information

- The platform must provide beneficial ownership and corporate ownership information where available.
- The platform must identify ultimate beneficial owners (UBOs), including ownership percentages where available.
- The platform should display parent companies, subsidiaries and other relevant ownership links.
- The platform should provide visual ownership mapping or an equivalent clear representation.
- The platform must identify the source and date of ownership information where available.

4.4 Adverse media screening

- The platform must support adverse media screening of organizations and individuals.
- Coverage must include corruption, bribery, fraud, embezzlement, money laundering, terrorist financing, organized crime and sanctions violations.
- Coverage should include human rights violations, discrimination, harassment, labour rights breaches, forced labour, child labour and modern slavery.
- Coverage should include major environmental violations, environmental crime and material sustainability-related controversies.
- Results must identify the publication source and date and provide a link or sufficient reference to the original source where available.

4.5 Case management, search history and audit trail

- The platform must retain a searchable history of completed screenings.
- The platform should record the user, search date and time, search terms and material result information.
- Users must be able to reopen or retrieve prior screening records.
- The platform should permit users to add review notes, decisions or supporting documents to a case.

4.6 Reporting and export

- The platform must generate reports suitable for procurement and compliance files.

- Reports must include the searched name or entity, search date, relevant source information and material results.
- Reports must be exportable in PDF or another commonly used, non-editable format.

4.7 User access and usability

- The platform must be web-based and support multiple-named users.
- The platform must provide permission or role management appropriate for administrators and standard users.
- The platform must provide secure authentication for all users. Where external users are not managed through NIR's identity provider, multi-factor authentication must be required at sign-in.
- The platform must support single sign-on for internal users using Microsoft Entra ID, based on SAML 2.0 or OpenID Connect.
- The platform should support automatic user provisioning and deprovisioning through the SCIM protocol with Microsoft Entra ID.
- The platform should support role-based access control where system roles can be managed through groups in Microsoft Entra ID.
- The interface and core user documentation must be available in English.

4.8 Data protection, information security and hosting

- The supplier must describe how the service complies with applicable data protection law, including GDPR where applicable.
- The supplier must identify data-hosting and processing locations and any material sub-processors used for the service.
- The service must be cloud-hosted within the EU (preferably in Sweden, if possible). Tenderers must clearly identify whether hosting, backup, support access or processing of NIR data takes place outside the EU/EEA.
- Cloud-based delivery is required.
- The supplier must describe technical and organizational security measures, including access controls, encryption, backup and business continuity arrangements.
- The supplier must describe retention and deletion arrangements for NIR data and screening records.
- The supplier must maintain a process for notifying NIR of security incidents affecting the service or NIR data.
- The supplier must describe available security certifications, independent assurance reports or equivalent evidence.

4.9 Training, implementation and support

- The supplier must provide initial onboarding and user training.
- The supplier must provide technical and user support and state available support hours and response targets.
- The supplier must identify a contract or customer-success contact.
- The supplier should include standard onboarding and training in the subscription price.

5. Deliverables

1. Configured access to the platform for the agreed users.
2. Implementation and onboarding support.
3. Initial user and administrator training.
4. User documentation and support materials.
5. Ongoing technical and customer support.
6. Service updates and notices relevant to material changes in functionality, data coverage or security.

6. Contract period

The proposed contract period should begin on 1 November 2026 and run for an initial term of three years with yearly renewal, and with the option for NIR to extend the contract for up to two additional one-year periods. The final terms and extension conditions will be set out in the contract.

7. Pricing requirements

Pricing must be transparent and permit assessment of the total cost of ownership. Suppliers must identify all fees, including annual subscription fees, user licenses, included searches, additional search charges, implementation, training, support, monitoring and any indexation or renewal assumptions.

Tenderers are encouraged to propose pricing models that are proportionate to NIR's limited annual search volume and that avoid unpredictable or disproportionate charges for individual searches.

8. Acceptance and service quality

Before final acceptance, NIR may request a demonstration or trial environment to verify the proposed functionality against the requirements. The supplier must identify any technical prerequisites, limitations or dependencies that could affect implementation or use.

9. Procurement conditions and process

This procurement is conducted in accordance with NIR's Procurement and Purchasing Guidelines and the principles of transparency, equal treatment, competition, proportionality, value for money and responsible use of donor funds.

9.1 Confidentiality

Tenderers must treat any non-public information received from NIR in connection with this procurement as confidential and must not use it for any purpose other than preparing and submitting a proposal. NIR will treat proposals confidentially, subject to any legal, donor, audit or governance requirements applicable to NIR.

9.2 Proposal validity

Tenderers must keep their proposals valid for at least 90 days from the submission deadline, unless otherwise agreed in writing with NIR.

9.3 Retention of submitted tender documents

NIR will process and retain tender documents in accordance with applicable data protection law, including GDPR, and NIR's procurement, audit, donor and governance requirements.

Tenderers should avoid including personal data unless necessary for the procurement. Access to submitted tender documents will be limited to persons who need it for administration, evaluation, approval, audit or related procurement purposes.

NIR will retain tender documents only for as long as necessary for these purposes, including any legal, donor or audit requirements, and will delete or securely dispose of them when retention is no longer required. Late or excluded tenders may be deleted earlier where no documentation, audit, legal or governance need requires retention.

9.4 Eligibility and exclusion grounds

Before signing of the contract, the supplier chosen must confirm, through NIR's Self-Declaration or an equivalent declaration accepted by NIR, that neither the tenderer nor any relevant subcontractor is subject to sanctions, debarment, exclusion, bankruptcy or insolvency proceedings, grave professional misconduct, tax or social security non-compliance, corruption, fraud, money laundering, terrorist financing, conflict of interest or other circumstances that may make the tenderer ineligible for award.

9.5 Procurement procedure

In accordance with NIR's Procurement and Purchasing Guidelines, this procurement process is based on an open procedure where all potential suppliers meeting the requirements may submit a tender. Any potential supplier wishing to tender may receive the tender documents via NIR's website at [Tenders](#).

9.6 Clarification questions and communication

Tenderers may request clarification by e-mail to tenders@nir.se, with the subject line "Request for Clarification/Due Diligence and Compliance Screening Platform". Questions must be submitted in English no later than 24 September 2026 at 16:00 CEST.

Answers will be published on NIR's website under Tenders no less than six (6) calendar days before the submission deadline. Tenderers are responsible for considering any published clarifications in their tender.

9.7 Submission of tenders

Tenders must be submitted no later than 5 October 2026 at 16:00 CEST. No submitted tender documents will be opened until after this date and time. Please note that both the Technical and Financial Proposals must be submitted by the deadline. If the Technical and/or Financial Proposal is submitted after the deadline, the tender will not be considered and will be deleted.

The tender documents shall be submitted by e-mail to: tenders@nir.se.

Both the Technical and Financial Proposals shall be submitted electronically in two separate e-mails. The subject line of the e-mail containing the Technical Proposal shall be "Technical Proposal/Due Diligence and Compliance Screening Platform". The subject line of the e-mail containing the Financial Proposal shall be "Financial Proposal/Due Diligence and Compliance Screening Platform".

9.8 Opening of tenders

The formal opening of tenders and recording of the received proposals will occur on 6 October 2026 at 09:00 CEST.

The tender opening is attended by a committee of at least two (2) officials. The tenders received are recorded in a tender opening form signed by both officials.

9.9 Processing of tenders

The processing of tenders includes the following:

1. Opening of Technical Proposals as soon as possible after the closing of the time for submission and recording of received proposals in a tender opening form, signed by two officials. The Financial Proposals will remain unopened until completion of the technical evaluation.
2. Evaluation of Technical Proposals by the evaluation committee. Tenderers that do not receive the minimum technical points required, if any such minimum threshold is specified, may be excluded and, in such case, the Financial Proposal will not be opened and will be deleted.
3. Evaluation of the Financial Proposal by the evaluation committee.
4. Interviews by the evaluation committee, if deemed necessary.
5. Ranking of proposals by the evaluation committee and preparation of a tender evaluation report.
6. Contract award decision and notification.
7. Signing of the contract.

10. Contents of the tender

The tender shall consist of the following two parts: (1) the Technical Proposal, and (2) the Financial Proposal.

The tenderer may not submit any other written material except as specified below.

10.1 Technical Proposal

The Technical Proposal must include the following:

- Company information, legal entity details and relevant experience.
- A clear description of the proposed platform and service model.
- A completed Supplier Response Matrix (the Matrix is included separately in Word format).
- Implementation approach and indicative onboarding plan.
- At least three relevant client references, preferably from international organizations, NGOs, development cooperation organizations, etc.
- Information on data protection, security, hosting, sub-processors and business continuity.
- Any proposed contractual qualifications or exceptions.

10.2 Financial Proposal

The Financial Proposal must include the following:

- Completed Commercial and Technical Evaluation Template (the Template is included separately in Word format).
- Any additional information needed to clearly identify all potential costs.

11. Selection criteria and evaluation of proposals

The evaluation of the Technical and Financial Proposals will be conducted by an evaluation committee, comprised of three (3) members with the technical and administrative capacities necessary to give an informed opinion on the proposals.

NIR intends to award the contract according to the best price-quality ratio. The evaluation criteria will be assessed using the weighting formula set out below:

Evaluation area	Weight
Sanctions and watchlist screening	15%
Beneficial ownership and corporate data	15%
Adverse media quality and coverage	15%
Ease of use, case history and reporting	10%
Data protection and information security	10%
Implementation, training and support	5%
Price and value for money	30%
TOTAL	100%

Mandatory requirements will be reviewed as part of NIR's assessment of whether a proposal is sufficiently suitable to proceed in the evaluation. A failure to fully meet a mandatory requirement may affect the relevant quality score, require clarification or be taken into account in the overall assessment. It will not automatically exclude the proposal, unless NIR considers the failure to meet a mandatory requirement to be material or inconsistent with the purpose of the procurement.

12. Contractual requirements

The final contract will include or refer to relevant contractual requirements, including confidentiality, data protection, information security, audit or access rights where relevant, termination rights, liability, governing law and any service-specific terms agreed between NIR and the selected supplier.

13. Right to reject, cancel, clarify or negotiate

NIR reserves the right to reject incomplete, non-compliant or unsuitable proposals, request clarifications or supplementary information, invite tenderers to demonstrate the proposed solution, negotiate contractual or commercial terms, or cancel the procurement without awarding a contract.